

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
1.	The Council declares a Climate Emergency.		Council declared Climate Change Emergency	February 2020		
2.	The Council sets realistic targets (Scopes 1, 2 and 3) for the reduction of emissions to April 2021 and calls on West Northamptonshire Council to continue this work after 2021.	Use 2019/20 emissions data to influence target for 2020/21, so data collated April onwards NBC committed to net zero carbon by 2030.	Data collation started. Report complete. 10% reduction target for Scope 1 and 2 and 5% reduction target for Scope 3 emissions agreed for 2020/21. Longer term target to be established for WNC.	April - June 2020	Chief Executive	
3.1	After May 2020, and prior to vesting day, DDC urges the shadow West Northamptonshire Council to set up a working group to consider the 17 issues identified.	2-2 Urge West Northamptonshire Council to set targets for the reduction of carbon emissions.	Informal discussions with NBC and SNC already taking place. Climate Change included under Place Programme for Futures Northants work. Identified in Blueprints but lacked further detail. Environmental	December 2020	Environmental Improvement Officer	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
			Improvement Officer has raised this. Environment Task and Finish Group set up.			
3.2		2-3 New unitary Corporate Strategic Plan to make specific and prominent references to the reduction of emissions.	Task and Finish Group to ensure strategic priority.	December 2020	Environmental Improvement Officer	
3.3		2-5 Follow progress on Northamptonshire Climate Change Officers' Group's (NCCOG) 2020-2023 strategy.	Strategy endorsed by LNP and NCC. Report prepared for September SMT to recommend DDC endorse Northamptonshire Climate Change Strategy	Ongoing to March 2021	Environmental Improvement Officer	
3.4		2-7 Formulate policies and plans for new unitary to adopt.		December 2020	Northamptonshire Climate Change Officers' Group	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
3.5		4.1-2 Explore feasibility of energy clinics by DDC in 2020/21 and new unitary authority from 2021 onwards.	Due to Covid restrictions large scale events are unable to go ahead. Raising awareness of household energy remains a priority and the new Green Homes Grant is being promoted through the Northants Warm Homes Partnership.	June 2020	Environmental Improvement Officer	
3.6		4.1-9 Explore with Robin Hood Energy or similar company the creation of a company to provide cheap electricity from entirely renewable sources.		December 2020	Environmental Improvement Officer Northamptonshire Climate Change Officers' Group	
3.7		4.1-10 New unitary to consider what role it might have in the local generation of renewable energy.	Will follow from 3.6	December 2020	Environmental Improvement Officer	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
3.8		4.4-1 New unitary consider setting target of 100 hectares of new tree planting each year for the next 30 years		December 2020	Environmental Improvement Officer	
3.9		4.5-3 Encourage new unitary to set up working group to study alternative methods of providing public transport for villages and rural areas.		December 2020	Environmental Improvement Officer	
3.10		4.5-5 The provision of cycleways should be provided in all new plans where appropriate.		December 2020	Environmental Improvement Officer	
3.11		5.2-3 If NCALC and parish councils want a Climate Emergency Forum (Action 16) include this in the proposed action plan to the new unitary.	Discussions with Consultation Institute took place in March to explore public engagement and consultation options.	December 2020	Environmental Improvement Officer	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
3.12		5.2-5 New unitary to engage secondary schools and colleges to discuss Climate Emergency and encourage use of the ECO Schools Project.		December 2020	Environmental Improvement Officer	
3.13		5.3-1 New unitary establishes a Climate Emergency Forum including partner organisations and concerned citizens.	NBC have a public forum in place, exploring possibility of expanding the scope. NCCOG to review relaunching 'Greener Northants' website for advice and possible forum/engagement tool with the public.	December 2020	Environmental Improvement Officer	
3.14		6.1-1 New unitary to set challenging target to reduce emissions from its buildings and operations by 2030.		December 2020	Environmental Improvement Officer	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		NBC and NCC committed to net zero carbon by 2030.				
3.15		6.1-5 All plans for significant new buildings should be discussed with those responsible for the control of emissions.	Decision making framework being proposed by Task and Finish Group which would ensure environmental and climate change impacts are considered throughout the unitary council.	December 2020	Environmental Improvement Officer	
3.16		6.2-1 New unitary to consider 'green credentials' in its Treasury Management Strategy alongside security, liquidity and yield.		December 2020	Chief Financial Officer	
3.17		7.1-1 Climate Emergency action plan progress to be regularly reported to SMT, Scrutiny & Improvement and		February 2020	Climate Change Champion	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		Environment Portfolio Holder				
4.	Amend report templates so that emissions information is included in the environmental section where relevant.		Chief Executive agreed amended report template.	February 2020	Climate Change Champion	
5.	The Chief Executive appoints a member of the senior management team as Climate Emergency Champion.		Chief Executive appointed Executive Director (Community) as Climate Change Champion on 21 February 2021.	February 2020		
6.	A leaflet is included with 2020/21 Council Tax bills promoting Big Switch and sources of energy saving advice and other green initiatives. (3 issues covered)	4.1-1 Promote sources of energy saving advice Promote Big Switch 4.3-1 Promote Electric Vehicle Home Charge Scheme grants available for installation of home charging points.	Single sheet A5 leaflet redesigned to include additional information and issued with all council tax bills.	March 2020	Environmental Improvement Officer and Communications Team	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
7.1	Climate Emergency communication plan to be prepared and delivered in 2020/21. (12 issues covered).	4.5-1 Climate Emergency Communication Plan to target multiple stakeholders	Communication plan created.	April 2020	Environmental Improvement Officer and Communications Team	
7.2		4.3-4 Targeted correspondence to county council and bus companies regarding emissions.		January 2021	Licensing Enforcement Officer	
7.3		4.3-5 Targeted correspondence to licenced driver contacts. Ensure e-taxis considered as West Northamptonshire Council taxi policies are created.		January 2021	Licensing Enforcement Officer	
7.4		4.1-3 Email local technical colleges and relevant commercial enterprises to raise awareness of energy-saving technologies		January 2021		

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		and influence courses and products offered.				
7.5		4.1-4 and 4.1-5 Targeted emails and social media campaign to raise awareness of energy-saving technologies amongst all landlords and householders.	Climate Change Activities Log created to demonstrate progress with social media messages and press releases. Promotion of Green Homes Grant voucher scheme being undertaken.	Ongoing	Environmental Improvement Officer and Communications Team	
7.6		4.2-2 Targeted emails to encourage businesses to reduce emissions.	Greener Living section of website redesigned for 'Action on Climate Change' campaign to provide tailored advice for different stakeholders. <u>'In your business'</u> section	Ongoing	Environmental Improvement Officer and Communications Team	
7.7		4.5-8 Include responsible household waste messages:	Greener Living section of website redesigned for 'Action on Climate	Ongoing	Environmental Improvement Officer and	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		Reduce, reuse, recycle Use tip shops Daventry Contact restore and redistribute household items.	Change' campaign to provide tailored advice for different stakeholders. <u>'In your home'</u> section		Communications Team	
7.8		5.2-5 Key messages to schools and colleges (including encouraging use of ECO School Project)	Greener Living section of website redesigned for 'Action on Climate Change' campaign to provide tailored advice for different stakeholders. <u>'In your school'</u> section	Ongoing	Environmental Improvement Officer and Communications Team	
7.9		6.3-3 Encourage members to reduce travel carbon emissions when travelling to meetings by sharing transport.	Emailed members to encourage them to car share to reduce transport emissions		Environmental Improvement Officer and Communications Team	
7.10		7.1-1 Publish regular progress reports on Climate Emergency Action Plan.	Quarterly updates to be provided to Members and Officers		Environmental Improvement Officer and	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
					Communications Team	
7.11		7.4-1 Publish Climate Emergency Task Panel report and subsequent action plan on Council website (Greener living page) and promote link to stakeholders.	Greener Living section of website redesigned for 'Action on Climate Change' campaign. <u>'What the Council is doing'</u> section includes the action plan and task panel report.		Environmental Improvement Officer and Communications Team	
7.12	NEW		Link in with SNC's monthly social media campaign featuring different climate change message for householders each month 'Action on Climate Change' campaign launched and messages now regularly featuring on social media.	Ongoing	Environmental Improvement Officer and Communications Team	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
7.13	NEW		Climate Change branding for all relevant communications. 'Action on Climate Change Daventry District' logo designed and to be used on all campaign material.	May 2020	Environmental Improvement Officer and Communications Team	
8.	Ask West Northamptonshire Planning Policy leads to consider local policy guidance to require heat pumps and solar panels.	4.1-6 Addressed in the Future Homes Standard consultation report also on February Strategy Group agenda. The West Northamptonshire Joint Core Strategy (WNJCS) currently has Policy S11 ' Low Carbon and Renewable Energy' that requires all new residential developments to achieve a minimum level 4 standard in the	The West Northamptonshire Strategic Plan (WNSP) is currently being prepared and will eventually replace the WNJCS. The WNSP will need to be prepared in accordance with the National Planning Policy Framework (NPPF) of which a key principle is for planning to support a transition to a low carbon future. It is anticipated that the WNSP will carry	June 2020	Local Policy Manager	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		<p>code for sustainable homes, which include a number of initiatives that contribute to achieving zero carbon standard.</p> <p>Daventry Districts Settlements and Countryside Local Plan Part 2 has Policy ENV 9 'Renewable Energies and Low Carbon Development' which supports renewable energy development provided it meets a number of criteria.</p> <p>Building Regulations have requirements that lie outside planning regulations which will all ensure higher levels of energy efficiencies in buildings. Further guidance about when the Future Homes</p>	<p>forward a similar requirement as set out in the WNJCS and set the framework for the Local Plan Part 2 to ensure that future buildings will contribute to a zero carbon future.</p>			

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		Standards will be in place is expected.				
9.	Explore whether any Council commercial projects are viable under the Smart Export Guarantee introduced January 2020.	<p>Invest-to-save initiatives in recent years included solar panel installations on several Council buildings because of favourable returns due to the Feed In Tariff which is no longer open to new installations. As the price of these technologies falls, it may again become viable to invest in installations.</p> <p>Also links to recommendation</p> <p>17. Explore the cost and feasibility of engaging consultants to advise the best ways of substantially reducing</p>	To discuss with the Corporate Procurement Officer.	September 2020	<p>Corporate Procurement Officer</p> <p>Environmental Improvement Officer</p>	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		net carbon emissions from Council buildings.				
10.	Progress Tree policy and action plan ready for consideration Summer 2020. (5 issues covered)	<p>4.4-1 Tree planting target</p> <p>4.4-2 Offer District landowners information on Woodland Carbon Guarantee scheme, if necessary with advice on making bids</p> <p>4.4-3 DDC undertaking new planting on land it owns.</p> <p>4.4-4 Encourage and support new planting by communities, schools, parish and town councils, etc.</p> <p>4.4-5 Include section on restoration and protection of existing woodland and important green spaces.</p>	Tree policy and action plan adopted at July Council.	May 2020 June SMT	<p>Environmental Improvement Officer</p> <p>Contracts and Performance Manager</p> <p>Landscape Officer</p>	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
11.	Explore amending the CIL infrastructure list to include measures to offset carbon emissions.			July 2020	Executive Director (Business)	
12.	Liaise with partners and other councils to explore ways to further promote World Environment Day to more stakeholders.	Links to 7. Communications Plan	World Environment Day events cancelled. Virtual events and ideas to commemorate shared with officers and social media messages planned.	May 2020	Environmental Improvement Officer	
13.	Create in-house video and/or other promotional material to clarify what can be recycled and show what happens to recyclates collected, including processing and reuse.	Links to 7. Communications Plan	Media Officer to create graphics and video to show journey of recycling.	January 2021	Communications team	
14.	Explore provision of recycling bins in public spaces by engaging with parishes.	4.5-7 Consider the case for separate recycling bins in public places for crisp packets, etc. Need to establish options and costs, i.e.	Some villages collecting for Terracycle, share best practice on CC pages. Street recycling investigated when planning Norse contract. Volumes would be low when set	June 2020	Environmental Improvement Officer Contracts and Performance Manager	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		Norse or other provision	against cost of supply and collection. Every household benefits from recycling collection and there are too many concerns with contamination in centrally located bins to take this forward.			
15.	Explore with Daventry Town Council the feasibility of a 'Green Market' including locally sourced and sustainable meat and dairy produce.	Low Waste Living Group keen to put on more events. Options being explored before meeting Town Council.		June 2020	Environmental Improvement Officer	
16.	Explore with NCALC and parish councils whether there is an appetite for a Climate Emergency forum.	NBC and SNC both have Climate Change Forums so exploring options: expand, extend or complement		June 2020	Environmental Improvement Officer	
17.	Explore the cost and feasibility of engaging consultants to advise the best ways of substantially reducing net carbon	Also links to recommendation 9. Explore whether any Council commercial	Quotes obtained for upgrading lighting at Lodge Road ~£120k. Various services being carried out at Lodge	June 2020	Environmental Improvement Officer and Business Team	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
	emissions from Council buildings.	<p>projects are viable under the Smart Export Guarantee introduced January 2020.</p> <p>SNC commissioning energy consultant to identify actions for existing assets. May utilise similar approach.</p>	<p>Road offices such as heating system flush, hot water survey and BMS survey with new contractors to improve building efficiency and related emissions.</p> <p>No plans to engage consultants ahead of unitary as yet.</p>			
18.	Work with partner councils to explore the best ways of achieving a net nil carbon waste operation as part of the Future Northants programme.	Will be part of Futures Northants programme		January 2021	Executive Director (Business)	
19.	DDC urges the Shadow West Northamptonshire Council, and Daventry Norse, to consider alternatives to petrol when machinery needs replacing.	All machinery new in 2018 so Daventry Norse and West Northamptonshire Council should wait until machinery is due to be replaced before considering alternatives to petrol mowers.		January 2021	Executive Director (Business)	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
		Will be part of Futures Northants programme				
20.	Advise Members of the option for them to formally request summons (with agenda papers) for Council meetings to be sent electronically.	All members emailed with relevant information (papers and car share) and reminded periodically by committee clerks		March 2020	Environmental Improvement Officer Committee Clerks	
21.	Updates on electric vehicle chargepoints	Three village locations being explored, and grant applications being prepared for when locations confirmed. Two additional locations also being progressed	SG report approved in July and project being progressed with a view to install chargepoints by December/January	January 2021	Environmental Improvement Officer	
22.	Explore iChoosr solar panel scheme		Discussed scheme with iChoosr. Requires a targeted mail out to at least 100,000 homes so would be best to pursue as a WNC project. Sent information to NBC and SNC counterparts to	July 2020	Environmental Improvement Officer	

Action Plan – Assignment 31 – Climate Emergency – March 2020

	Recommendation	Information	Action	Timescale	Who	RAG
			propose introducing scheme in 2021.			
23.	Greener Healthier Workforce activities relating to climate change		New e-learning module on climate change to raise awareness amongst employees. Sustainability module launches end of May/ early June	May 2020	Environmental Improvement Officer	
24	Explore introduction of Community Larder to reduce food poverty and waste		DDC engaged in West Northamptonshire Sustainable Food Place project to introduce an action plan.	March 2021	Environmental Improvement Officer	

RAG status:

Red - 15

Amber - 18

Green - 19