

Under Regulation 26 of the Representation of the People Regulations 2001 and the Representation of the People Act 1983, The Electoral Registration Officer (ERO) and Returning Officer (RO) are data controllers who collect personal information from you in order to compile our register of electors

The ERO and RO have a statutory duty to maintain a complete and accurate electoral register throughout the year. The annual canvass is an integral part of the year round registration process.

National reforms to the annual electoral registration canvass are being implemented by Government in 2020. Finding new electors throughout the year and consistently maintaining the accuracy of their registers (i.e. completing deletions throughout the year) is instrumental to the successful implementation of the national reforms.

This Privacy Notice is ancillary to the Electoral Services Privacy Notice.

Processing activity – The ERO and RO are preparing for the 2020 national reforms alongside the 2019 annual canvass process to confirm:

- the names and addresses of persons who are entitled to be registered on the electoral register, but who are not already registered;
- those persons who are on the electoral register but who are no longer entitled to be registered at a particular address (normally because they have moved).

In general terms:

- the ERO and RO process personal information relating to data matching of the information held on registered electors or attainers (i.e. including 16-17 year olds) against:
- a national data base - the Department for Work and Pensions' Customer Information System (DWP CIS); and
- local datasets - such as council tax and housing benefit records and other datasets held by Daventry District Council.

(b) the ERO and RO conduct canvass communications (written and/or email, SMS or any other form of electronic or digital communication) with you.

Data matching information requirements- the data matching occurs at an individual elector level, as follows:

- matching the name (including previous names and addresses), date of birth (where held) and address (in the form of string address and unique property reference number (where available)) against the DWP CIS data base;
- matching the name and string address at a minimum for local data;
- match scores which deem the elector either matched or unmatched (aggregated at household level).
- Canvass communication information requirements
- full name and nationality of each registered elector aged 16 or over
- 'the aged 76 or over' age indicator
- the aged under 16/17' age indicator

Lawful bases - the lawful bases for processing your personal information are:

- consent to use your email and/or telephone number
- to comply with a legal obligation(s) under the Juries Act 1974
- to comply with a legal obligation(s) under the Representation of the People Act 1983
- to comply with a legal obligation(s) under the Representation of the People Regulations 2001
- to comply with a legal obligation(s) under the Electoral Registration and Administration Act 2013
- for the performance of a public interest task which has a clear basis in law (see above) or in the exercise of official authority vested in the ERO and RO as Data Controller i.e. maintaining the register of electors, in the public interest, as provided for in electoral law

Data processor(s) - the data you provide will be processed by the Individual Electoral

Registration Digital Service managed by the Cabinet Office. As part of this process, your data will be shared with the Department for Work and Pensions and the Cabinet Office suppliers that are data processors for the Individual Electoral Registration Digital Service.

Right to object – where processing your personal information is required for the performance of a public interest task (see lawful bases above), you have the right to object on ‘grounds relating to your particular situation’. The ERO and RO will have to demonstrate why it is appropriate for me to continue to use your personal data. You can object to the processing of your email or telephone contact details but not to the use of your name or home address, which is required by law for the purpose of maintaining the electoral register.

You can withdraw consent, at any time, to my use of your email and/or telephone contact details.

You have the right to opt out of the open register at any time. The ERO and RO must remove you from this version and tell the statutory recipients in the next update.

Retention period – the ERO and RO keep your personal information for the minimum period necessary. The information outlined in this Privacy Notice will be kept in accordance with the retention period(s) referred to in my Information Asset Register unless exceptional circumstances require longer retention e.g. pending legal action. All information will be held securely and disposed of confidentially.

Your other rights: for further details on your rights, refer to the Election Services Privacy Notice.

You can also contact the Elections Team on email at electoralservices@daventrydc.gov.uk

All information you provide is held in accordance with Daventry District Council’s Information Charter and in line with the General Data Protection Regulations 2018. Our Information Charter can be viewed online here [This link takes you to Daventry District Council information charter page.](#)