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# Environmental Health Licensing

**Charging period 01/04/19 – 31/03/20**

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***Fee enquiries should be directed to:***

[licensing@daventrydc.gov.uk](mailto:licensing@daventrydc.gov.uk)

**CONTENTS:**

**Page 3:** Ear Piercing, Acupuncture, Electrolysis, Skin colouring and Tattooing  
Hypnotism

**Page 4:** Sex Establishments  
Boat Licences

**Page 5:** Scrap Metal Dealers Licence

**Page 6:** Mobile Homes

**Page 8:** How to pay your fee

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**Environmental Health Licensing:**

Services	Current Charge (before VAT)	VAT (if applicable)	Current Charge (including VAT)
1			
	Registration of Premises & Practitioners	£257.00	N/A
	Add/Remove Practitioner(s)	£55.00	N/A
2	<b>Hypnotism</b>	£122.00	N/A

Services	Current Charge (before VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
3				
Application	£1,265.00	N/A	£1,265.00	
Renewal	£337.00	N/A	£337.00	
4 <b>Boat Licences</b> (ENC only):				
New Licence	£125.00	N/A	£122.00	
Plaque – price on application plus VAT	Quote on application	N/A	Quote on application	
Renewal Licence	£113.00	N/A	£113.00	

Services	Current Charge (before VAT)	VAT (if applicable)	Current Charge (including VAT)
5			
Collectors Licence	£272.00	N/A	£272.00
Site Licence	£367.00	N/A	£367.00
Variation to Site Licence	£74.00	N/A	£74.00

Services	Current Charge (before VAT)	VAT (if applicable)	Current Charge (including VAT)
Duplicate Copy Licence	£16.00	N/A	£16.00
6			
Application Fee: 1 - 10 pitches 11 - 50 pitches 51 - 100 pitches 101 + pitches	£160.00 £214.00 £269.00 £322.00	N/A	£160.00 £214.00 £269.00 £322.00
Annual Fee: 1 - 5 pitches 6 - 10 pitches 11 - 50 pitches 51 - 100 pitches 101 + pitches	Exempt £106.00 £133.00 £160.00 £187.00	N/A	Exempt £106.00 £133.00 £160.00 £187.00
Application to transfer or amend licence	£160.00	N/A	£160.00

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<b>Services</b>	<b>Current Charge (before VAT)</b>	<b>VAT (if applicable)</b>	<b>Current Charge (including VAT)</b>
Depositing, varying or deleting Site Rules	£106.00	N/A	£106.00

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## How to pay your fees:

### Fees

These may be paid by card or cheque as follows:

To make a card payment:

To make a payment and to obtain the payment authorisation code and reference number for your licence, please call our Customer Services on 01327 871100.

When making the call do not press any number for any services, listen to the options and wait on the line for a Customer Service Advisor. The Customer Service Advisor will need to know:

your name;

your address;

the type of licence / permit you wish to renew; and,

your debit or credit card details.

You will receive a payment authorisation code and reference number over the phone on completion, which will be confirmed by email or letter. You need to record the authorisation code and reference number on your application form.

Your licence / permit / certificate application will not be deemed complete without the authorisation code and reference number being recorded in the boxes provided for on the application / renewal form.

To make a cheque payment:

If paying by cheque please enclose your cheque with your application, made payable to: Daventry District Council, crossed a/c payee.

We do not accept cash payments by post or at our offices.