

Application for a Site Licence

To: West Northamptonshire Council

[I][We] hereby apply for a Licence to use the land described below and shown on the attached plan (*See Note below*) as a site for caravans to be used and laid out as specified below.

In order for The Council to process your data for the aforementioned purpose, we are required to have your consent. By providing your consent, your rights under current data protection legislation are unaffected.

By ticking this box, I give my consent for The Council to process my data for the purposes of processing the attached application and any future enforcement.

Name and address of applicant	<input type="text"/>
Email address of applicant	<input type="text"/>
Telephone number of applicant	<input type="text"/>
Applicant's interest in the land. (Give particulars of lease or tenancy, if any)	<input type="text"/>
Address or description of site for which site licence is required.	<input type="text"/>
Acreage of site	<input type="text"/>
Has the applicant held a site licence which has been revoked at any time in the last three years?	<input type="text"/>
State type of caravan site for which site licence is required:	<input type="checkbox"/> Permanent residential <input type="checkbox"/> Seasonal, between the following dates in each year <input type="checkbox"/> For touring caravans only, between the following For seasonal/touring please state the dates on which you will open and close Open <input type="text"/> Close <input type="text"/>
State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.	<input type="text"/>

A layout plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate)

Roads and footpaths	Water supply	Parking spaces
Toilet blocks, stores and other buildings	Recreation spaces	
Foul and surface water drainage	Fire points	

The plan should distinguish between facilities already provided and facilities proposed.

A caravan site already being in use on or before 9 March 1960 does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a licence can be issued.

<p>Give details of the arrangements for refuse disposal and for sewage and waste water disposal.</p> <p>(a) Main water supply <input type="text"/></p> <p>(b) Waste water disposal <input type="text"/></p> <p>(c) Sewage disposal <input type="text"/></p> <p>(d) Refuse disposal <input type="text"/></p>
<p>Has planning permission for the site been obtained from the local planning authority? If so, state –</p> <p>(a) Date of permission <input type="text"/></p> <p>(b) Issuing authority <input type="text"/></p> <p>(c) Date (<i>if any</i>) on which permission will expire? <input type="text"/></p> <p>If not, has permission been applied for? <input type="text"/></p>

FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9 MARCH 1960 WITHOUT PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY

<p>Is it claimed that the site has "existing use rights" and does not require permission? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If so, state the facts on which the claim is based. <input type="text"/></p>
<p>Was the site in use as a caravan site –</p> <p>(a) on 9 March 1960 <input type="checkbox"/></p> <p>(b) on 29 August 1960 <input type="checkbox"/></p> <p>(c) at any other time since 9 March 1958 <input type="checkbox"/></p> <p>If so, when <input type="text"/></p>

Signature of Applicant	<input type="text"/>
Date	<input type="text"/>

Submission

Your application needs to be sent to the office that would have covered the area in which the proposed caravan site is situated prior to the unification of West Northamptonshire on 1st April 2021.

Previously Daventry District Council –
Environmental Improvement, Lodge Road, Daventry, NN11 4FP
environmentalimprovement.ddc@westnorthants.gov.uk

Previously Northampton Borough Council –
Licensing Team, Guildhall, St Giles Square, Northampton, NN1 1DE
licensing.NBC@westnorthants.gov.uk

Previously South Northants –
Licensing Team, The Forum, Moat Lane, Towcester, NN12 6AD,
licenisng.snc@westnorthants.gov.uk