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Entertainment and Alcohol Licensing

Fees and Charges for 2019/20

Charging period 01/04/19 – 31/03/20

Fee enquiries should be directed to the Licensing Team by email:

licensing@daventrydc.gov.uk

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Licensing Act 2003: Premises – Alcohol and Entertainment

1. Premises and Club Application and Annual fees

Premises that are licensable will be allocated to a fee band according to rateable value. Each band attracts a different level of application fee and annual fee. Annual fees become payable one year after the grant of the licence.

Note: An application for a premises licence, or a club premises certificate, for either a new build or a conversion of existing premises that has no current rateable value will incur an application fee based on Band C.

Rateable Value	Band	Application Fee	Application multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	Annual Renewal Fee	Annual fee multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises
No rateable value to £4,300	A	£100	N/A	£70	N/A
£4,301 to £33,000	B	£190	N/A	£180	N/A
£33,001 to £87,000	C	£315	N/A	£295	N/A
£87,001 to £125,000	D	£450	£900	£320	£640
£125,001 and above	E	£635	£1,905	£350	£1,050

VAT does not apply to the above charges

2. **Exceptionally Large Events**

There are additional premises fees for exceptionally large events, based on number of attendees, as follows:

Number in attendance at any one time	Additional Application Fee	Additional Annual Fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£16,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

VAT does not apply to the above charges

Other fees in relation to your local authorities duties under the Licensing Act 2003:

3. Temporary Events and Other Premises Fees

Item	Fee
Temporary event notice	£21.00
Theft, loss etc. of temporary event notice	£10.50
Application for a provisional statement where premises being built, etc.	£315.00
Minor variation	£89.00
Application to transfer a premises licence	£23.00
Application to vary licence to specify individual as premises supervisor	£23.00
Interim authority notice following death, etc. of licence holder	£23.00
DPS Community premises condition removal	£23.00
Notification of change of name or address	£10.50
Right of freeholder etc. to be notified of licensing matters	£21.00
Notification of change of name or alteration of club rules	£10.50
Change of relevant registered address of club	£10.50
Theft, loss etc. of premises licence, club certificate or summary	£10.50

VAT does not apply to the above charges

Note: A **variation** to a premises licence, or club premises certificate, will be allocated to a fee band according to rateable value.
Fee Bands are given on Page 3 above.

4. **Personal Licences**

Item	Fee
Application for grant of personal licence	£37.00
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Duty to notify change of name or address	£10.50
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Theft, loss etc. of personal licence	£10.50

VAT does not apply to the above charges

How to pay your fees

These may be paid by card or cheque as follows:

To make a card payment:

To make a payment and to obtain the payment authorisation code and reference number for your licence, please call our Customer Services on 01327 871100.

When making the call do not press any number for any services, listen to the options and wait on the line for a Customer Service Advisor. The Customer Service Advisor will need to know:

- your name;
- your address;
- the type of licence / permit you wish to renew; and,
- your debit or credit card details.

You will receive a payment authorisation code and reference number over the phone on completion, which will be confirmed by email or letter. You need to record the authorisation code and reference number on your application form.

Your licence / permit / certificate application will not be deemed complete without the authorisation code and reference number being recorded in the boxes provided for on the application / renewal form.

To make a cheque payment:

If paying by cheque please enclose your cheque with your application, made payable to: Daventry District Council, crossed a/c payee.

We **do not** accept cash payments by post or at our offices.