



Licensing Team, Lodge Road, Daventry, NN11 4FP
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Licensing Act 2003

Part 4 Section 79 – Theft or Loss of Club Premises Certificate.

Applicant Name:

Applicant Address:

Club Premises Certificate Number (if known):

Issuing Authority:

Premises Name and address:

I confirm that the Club Premises Certificate detailed above has been stolen/lost** and apply for a replacement.

I confirm that If the stolen/lost** certificate is recovered I will immediately destroy it or return it to the issuing Authority.

Application fee **enclosed** (if paying by cheque) or **fee paid** if paying by card.

Fees

These may be paid by card or cheque as follows:

To make a card payment:

To make a payment and to obtain the payment authorisation code and reference number for your licence, please call our Customer Services on 01327 871100.

When making the call do not press any number for any services, listen to the options and wait on the line for a Customer Service Advisor. The Customer Service Advisor will need to know:

- your name;
- your address;
- the type of licence / permit you wish to renew; and,
- your debit or credit card details.

You will receive a payment authorisation code and reference number over the phone on completion, which will be confirmed by email or letter. You need to record the authorisation code and reference number on your application form.

Your licence / permit / certificate application will not be deemed complete without the authorisation code and reference number being recorded in the boxes provided for on the application / renewal form.

To make a cheque payment:

If paying by cheque please enclose your cheque with your application, made payable to: Daventry District Council, crossed a/c payee.

We **do not** accept cash payments by post or at our offices.

If you have made a payment by phone / card, please complete the boxes below:

Authorisation code:	Reference number:	Amount (£):

If you have enclosed a cheque please complete this box:

Amount (£):

Signed:

Date:

Print Name:

** Delete as applicable