

**Matter 1 Written Statement – Legal Compliance**

MIQ	Question	Comment	Evidence
<p><b>Matter 1 -</b> Legal Compliance and the Duty to Co-operate</p>	<p>Q1. Has the Plan been prepared in accordance with the statutory procedures of the 2004 Act (as amended) and the associated regulations, <b>including in respect of the publication and availability of documents, advertisements and notifications?</b> Has the production of the Plan followed the SCI?</p>	<p>The significance of the Settlement Hierarchy (SH) was not highlighted.</p> <p>Publicity of the Plan was not publicised in an open and easily accessible manner.</p>	<p>A representative of Staverton Parish Council (SPC) attended the communication event where the SH was mentioned. He felt there was nothing of significance to report back, which led to the SPC deciding to provide 'no comment' to the subsequent consultation.</p> <p>By the time the SPC were aware of the significance, Staverton had been placed in the 'Secondary Service Village' tier. The SPC sent correspondence to DDC to object.</p> <p>Parishioners were unaware of the Settlement Hierarchy consultation that had taken place.</p>
	<p>Q3. Were representations adequately taken into account?</p>		<p>A detailed factual response detailing several errors was sent to DDC and signed by 85 households. If these comments had adequately been taken into account, it would have been acknowledged that Staverton had been incorrectly categorised as a 'Secondary Service Village' (see attachment).</p> <p>No response was provided by DDC</p>