

# Privacy Notice – Planning Policy

## Your personal information - what we need and why?

Daventry District Council's Planning Policy team use your personal data to provide you with information about your opportunities to engage with the preparation of the Local Plans, other planning policy documents (Housing Needs Surveys) and for the collection of information needed to inform the preparation and monitoring of such plans. In many cases there is a law that says we must or we can process your data and we can do so without your consent or permission.

The Council's Planning Policy team can process your personal data under the Local Government Act 1972 and the Localism Act 2011, and specifically under the Housing Act 1996, Town and Country Planning Act 1990, the Planning and Compulsory Purchase Act 2004, and the Neighbourhood Planning Act 2017. It processes your personal data for the following purposes:

- To be able to inform you about your opportunities to engage with the preparation of the Local Plans and other planning policy documents, including neighbourhood plans and housing needs surveys
- To collect information needed to inform the preparation and monitoring of such plans
- To keep you informed on progress of the Local Plans
- To enable the Council to fulfil its regulatory requirements in the preparation of the statutory development plan for the area.

## Who we share your data with

The Council sometimes shares your data with the following:

- Shared internally with other Council services in order to ensure our records are accurate and up-to-date, and to improve the standard of the services we deliver
- Shared externally with the Planning Inspectorate, where the development plan document is being subject to independent examination by them.
- And shared externally with Neighbourhood Plan Qualifying Bodies

All personal information you provide is held and shared securely. The Council will not disclose your personal data to third parties for marketing purposes.

## How long does the Council keep your data?

We will keep your information for as long as it is required by us or other regulatory bodies in order to comply with legal and regulatory requirements or for other operational reasons. In most cases this will be a minimum of six years.

[www.daventrydc.gov.uk](http://www.daventrydc.gov.uk)



T: 01327 871100

E: [comments@daventrydc.gov.uk](mailto:comments@daventrydc.gov.uk)



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## What are your rights?

If at any point you believe the information we hold is incorrect you may request to see this information and have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

Our Data Protection Officer is Gillian Kennedy and you can contact her by email [dataprotection@daventrydc.gov.uk](mailto:dataprotection@daventrydc.gov.uk)

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO) [www.ico.org.uk](http://www.ico.org.uk)

All information you provide is held in accordance with the Council's Information Charter and Privacy Policy. These can be viewed online here [www.daventrydc.gov.uk/informationcharter](http://www.daventrydc.gov.uk/informationcharter) and <https://www.daventrydc.gov.uk/business/freedom-of-information/privacy-policy-2018/>



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