

Privacy Notice – Environmental Health

Your personal information - what we need and why?

Daventry District Council collects personal information from you such as your name, address, email, telephone number etc. together with information you have given us and information that we receive from third parties e.g. landlords. We will not collect any personal information from you we do not need.

For some of our services, we need to use your personal information so we can get in touch, or provide the service. We can also use your personal information under many different laws. The main ones for the Council are the Local Government Acts and the Localism Act 2011, but there are many more. You can see all the laws here in Appendix 1. In many cases there is a law that says we must or we can process your data and we can do so without your consent or permission.

Who does the Council share your data with?

Your personal information will be treated as confidential but it may be shared with other Council services in order to ensure our records are accurate and up-to-date, and to improve the standard of the services we deliver. We will only use your information in ways which are permitted by the General Data Protection Regulation and the current UK Data Protection law.

It may be necessary to share your personal information with external agencies such as the Health and Safety Executive or the Environmental Agency etc. in order to deal with your service request or investigate a complaint. However, no other third parties will have access to your information, unless the law allows them to do so.

For some services, we process your personal information under a contract e.g. the waste and recycling contract.

Where we do not directly provide the service, we may need to pass your personal information onto the organisations that do. These providers are under contract and have to keep your details safe and secure, and use them only to provide the service.

This authority has a duty to protect the public funds it administers, and may use information held about you for all lawful purposes, including but not limited to the prevention and detection of crime including fraud and money laundering.

The Council may also use your information for the purpose of performing any of its statutory enforcement duties. It will make any disclosures required by law and may also share your information with other bodies responsible for detecting/preventing crime, including fraud or auditing/administering public funds.

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There is also information about your computer hardware and software that is automatically collected by Daventry District Council. This information can include: your IP address, browser type, domain names, access times and referring Web site addresses. This information is used by the Council for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Daventry District Council Web site.

We will not disclose your personal information to third parties for marketing purposes.

How long does the Council keep your data?

We will keep your information for as long as it is required by us or other regulatory bodies in order to comply with legal and regulatory requirements or for other operational reasons. In most cases this will be a minimum of six years.

What are your rights?

If at any point you believe the information we hold is incorrect you may request to see this information and have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

Our Data Protection Officer is Gillian Kennedy and you can contact her by email dataprotection@daventrydc.gov.uk

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO) www.ico.org.uk.

All information you provide is held in accordance with our Information Charter and in line with the UK Data Protection law and the General Data Protection Regulation. Our Information Charter can be viewed online here www.daventrydc.gov.uk/informationcharter.



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Appendix 1 – relevant legislation

Environmental Health and Licensing Enactments

Animal Boarding Establishments Act 1963

Animal Welfare Act 2006

Anti-social Behaviour Act 2003

Anti-social Behaviour, Crime and Policing Act 2014

Breeding of Dogs Acts 1973 and 1991

Breeding and Sale of Dogs (Welfare) Act 1999

Building Act 1984

Caravan Sites Act 1968

Caravan Sites and Control of Development Act 1960

Clean Air Act 1993

Clean Neighbourhoods and Environment Act 2005

Control of Dogs Order 1992

Control of Horses Act 2015

Control of Pollution Act 1974 and Control of Pollution (Amendment) Act 1989

Crime and Disorder Act 1998

Criminal Justice and Public Order Act 1994

Dangerous Dogs Act 1991 and Dangerous Dogs (Amendment) Act 1997

Dangerous Wild Animals Act 1976

Deregulation Act 2015

Disabled Persons Act 1981

Employers' Liability (Compulsory Insurance) Act 1969

Environment Act 1995

Environment and Safety Information Act 1988

Environmental Protection Act 1990

European Communities Act 1972

Factories Act 1961

Food and Environment Protection Act 1985

Food Safety Act 1990

Gambling Act 2005

Guard Dogs Act 1975

Health Act 2006

Health and Safety at Work etc. Act 1974

Health and Social Care Act 2008

House to House Collections Act 1939

Housing Acts 1985 and 2004

Housing Grants, Construction and Regeneration Act 1996

Hypnotism Act 1952

Licensing Act 2003 (see cross reference to Annex 1 of Part 5A)

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Local Government Acts 1972, 1999, 2000 and 2003
Local Government and Housing Act 1989
Local Government (Miscellaneous Provisions) Acts 1976 and 1982
Mobile Homes Act 2013
Noise Act 1996
Noise and Statutory Nuisance Act 1993
Offices, Shops and Railway Premises Act 1963
Pet Animals Act 1951
Police and Criminal Evidence Act 1984
Police, Factories & C. (Miscellaneous Provisions) Act 1916
Police Reform and Social Responsibility Act 2011
Pollution Prevention and Control Act 1999
Prevention of Damage by Pests Act 1949
Protection from Eviction Act 1977
Public Health Acts 1875, 1936 and 1961
Public Health (Control of Disease) Act 1984
Refuse Disposal (Amenity) Act 1978
Regulatory Enforcement and Sanctions Act 2008
Riding Establishments Acts 1964 and 1970
Road Traffic Acts 1988 and 1991
Scrap Metal Dealers Act 2013
Sunbeds (Regulation) Act 2010
Sunday Trading Act 1994
Theatres Act 1968
Town and Country Planning Act 1990
Town Police Clauses Acts 1847 and 1889
Vehicles (Crime) Act 2001
Water Industry Act 1991
Zoo Licensing Act 1981

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