

# Privacy Notice – Anti-Social Behaviour Reporting (ASB)

## Your personal information - what we need and why?

Daventry District Council collects personal information regarding victims of anti-social behaviour to investigate and tackle anti-social behaviour. The information we collect may include:

- Your name, address and contact information
- Details of the ASB incident/s
- How the incident has affected you
- Witness details
- Who the incident/s has been reported to
- How the incident/s has affected you

## How will we use the information we hold about you?

The information you provide may be shared with the Police and other partner agencies to deal with your report of ASB. It will be used to:

- Record incidents of anti-social behaviour
- To identify locations and perpetrators of anti-social behaviour
- To provide support and protection to victims of ASB, including risk assessments
- To investigate, collect evidence and carry out any relevant enforcement if necessary

## What is the basis for us to process your data?

Our lawful reason to process your information for this purpose is that tackling ASB is a task which the Council is authorised to carry out and which is in the public interest. The information you provide is necessary for the prevention and detection of crime under the Crime and Disorder Act 1998, the Anti-Social Behaviour, Crime and Policing Act 2014 and the Environmental Protection Act 1990.

## Who we will share your information with

We will only share your information if necessary to investigate your complaint and tackle the issue of ASB. To do this effectively we may share your information with the following organisations:

- Police
- Partner and multi-agency organisations
- Adult and children's social services
- Next of kin or family members

[www.daventrydc.gov.uk](http://www.daventrydc.gov.uk)

T: 01327 871100

E: [comments@daventrydc.gov.uk](mailto:comments@daventrydc.gov.uk)



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## How long does the Council keep your data?

We will keep your information for as long as it is required by us or other regulatory bodies in order to comply with legal and regulatory requirements or for other operational reasons. In most cases this will be a minimum of six years.

## What are your rights?

If at any point you believe the information we hold is incorrect you may request to see this information and have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

Our Data Protection Officer is Gillian Kennedy and you can contact her by email [dataprotection@daventrydc.gov.uk](mailto:dataprotection@daventrydc.gov.uk)

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO) [www.ico.org.uk](http://www.ico.org.uk).

All information you provide is held in accordance with our Information Charter and in line with the UK Data Protection law and the General Data Protection Regulation. Our Information Charter can be viewed online here [www.daventrydc.gov.uk/informationcharter](http://www.daventrydc.gov.uk/informationcharter).

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