

# **DAVENTRY DISTRICT COUNCIL**

## **REGISTER OF FEES & CHARGES 2017/18**

Approved at SMT on 05/12/2016

Edition: 5  
Latest Version: 21/07/2017

**BUSINESS TEAM**

**FEES AND CHARGES 2017/18**

	Description	2017/18			Comments
		Net	Vatable	Gross	
Lodge Road Offices	<b>Council Chamber</b> 9am to 5pm (Mon - Fri) 5pm to 9pm (Mon - Fri) 9am to 5pm (Sat) 5pm to 9pm (Sat) Mon - Fri per hour	£17.00	Y	£20.40	
	<b>Committee Room 1</b> 9am to 5pm (Mon - Fri) 5pm to 9pm (Mon - Fri) 9am to 5pm (Sat) 5pm to 9pm (Sat) Mon - Fri per hour	£17.00	Y	£20.40	
	<b>Committee Room 2</b> 9am to 5pm (Mon - Fri) 5pm to 9pm (Mon - Fri) 9am to 5pm (Sat) 5pm to 9pm (Sat) Mon - Fri per hour	£8.50	Y	£10.20	50% of Committee Room 1
	<b>Committee Rooms 1 &amp; 2</b> 9am to 5pm (Mon - Fri) 5pm to 9pm (Mon - Fri) 9am to 5pm (Sat) 5pm to 9pm (Sat) Mon - Fri per hour	£22.95	Y	£27.54	Committee Room 1 & 2 less 10%
	<b>Audio / Visual</b> Half Day (Minimum Charge) Full Day	£17.00 £17.00	Y Y	£20.40 £20.40	
	<b>Refreshments</b> Minimum Charge for Refreshments Juice Tea/Coffee Tea/Coffee & Biscuits	£3.85 £0.42 £0.63 £0.79	Y Y Y Y	£4.62 £0.50 £0.75 £0.95	
	<b>Voluntary Groups</b> Rooms 1,2, and 3	£8.50	Y	£10.20	50% Discount from Normal Room Price
	<b>Statutory/Private</b> Rooms 1,2, and 3	£17.00	Y	£20.40	Rate per hour
	Premium for use between 21.30 and 22.00 All day rates by arrangement	£12.75	Y	£15.30	Rate per half hour
	<b>Surveyors Fees</b> <u>Commercial</u> Landlord's consent for assignments, alterations and change of use Deed of Variation Short Term Licences eg compounds etc Utilities (Easements / wayleaves)	£210 - £370 £210 - £580 £265.00 £260 - £520	Y Y Y Y	£252 - £444 £252-£696 £318.00 £312 - £624	
	<u>Residential</u> Minor Land Sales – initial enquiry, includes checking deeds, Minor Land Sales Part II. Committee report and legal instruction Retrospective consent and landlord's consent Release or discharge of covenant Restrictive covenant on uplift for development (ex RTB) Postponement of Charges Lifting of restrictive covenant ( non RTB)	£105.00 £210.00 £52.50 £105.00 £525.00 £262.50 £367.50	Y Y Y Y Y Y Y	£126.00 £252.00 £63.00 £126.00 £630.00 £315.00 £441.00	
	Copy Documents (Residential / Commercial)	£32.50 - £55	Y	£39 - £66	
	The Abbey	Daventry District Local Plan Adopted Version 1997	£63.00	N	£63.00
Photocopy		£32.00	N	£32.00	
CD		£12.50	N	£12.50	
Local Development Scheme		£6.50	N	£6.50	
Statement of Community Involvement		£6.50	N	£6.50	
Annual Monitoring Report		£6.50	N	£6.50	
Housing Land Availability Report		£12.50	N	£12.50	
Housing Market Study and Needs Estimates		£6.50	N	£6.50	
<b>Infrastructure and Developer Contributions SPD</b>					
SPD		£12.50	N	£12.50	
Statement of Consultation		£6.50	N	£6.50	
<b>Site 1 North of High St</b>					
Concept Statement		£12.50	N	£12.50	
Sustainability Appraisal		£6.50	N	£6.50	
Report on Consultation		£6.50	N	£6.50	
<b>Site 4a North of Abbey St</b>					
Concept Statement		£18.50	N	£18.50	
Sustainability Appraisal		£6.50	N	£6.50	
Report on Consultation		£6.50	N	£6.50	
<b>Weedon Depot Conservation Plan</b>					
<b>Daventry Design Codes</b>					
SPD		£36.00	N	£36.00	
Sustainability Appraisal	£6.50	N	£6.50		
Report on Consultation	£6.50	N	£6.50		
CD containing 3 docs	£12.50	N	£12.50		

**BUSINESS TEAM**

**FEES AND CHARGES 2017/18**

	Description	2017/18			Comments
		Net	Vatable	Gross	
Planning Policy	<b>DIRFT Expansion Design Guide</b>				
	SPD	£18.50	N	£18.50	
	Sustainability Appraisal	£6.50	N	£6.50	
	Report on Consultation	£6.50	N	£6.50	
	CD containing 3 docs	£12.50	N	£12.50	
	Residential Land Availability				
	<b>Village Design Statements (SPG / SPG's)</b>				
	Brixwoth	£12.50	N	£12.50	
	Clipston	£12.50	N	£12.50	
	Creaton	£12.50	N	£12.50	
	Farthingstone	£12.50	N	£12.50	
	Boughton	£12.50	N	£12.50	
	Ravensthorpe	£12.50	N	£12.50	
	Crick	£12.50	N	£12.50	
	Daventry	£12.50	N	£12.50	
	Flore	£12.50	N	£12.50	
	Hollowell and Teeton	£12.50	N	£12.50	
	Long Buckby	£12.50	N	£12.50	
	Naseby	£12.50	N	£12.50	
	Norton	£12.50	N	£12.50	
	Scaldwell	£12.50	N	£12.50	
	Sibertoft	£12.50	N	£12.50	
	Spratton	£12.50	N	£12.50	
	Walgrave	£12.50	N	£12.50	
	Whilton	£12.50	N	£12.50	
	Yelvertoft	£12.50	N	£12.50	
	<b>Conservation Area Appraisals</b>				
	Boughton	£6.50	N	£6.50	
	Grand Union/Oxford Canal	£6.50	N	£6.50	
	Moulton	£6.50	N	£6.50	
	Scaldwell	£6.50	N	£6.50	
	Braunston	£2.25	N	£2.25	
	Staverton	£2.15	N	£2.15	
	Pitsford	£2.15	N	£2.15	
	Badby	£2.15	N	£2.15	
	<b>Development Briefs</b>				
	SPG	£12.50	N	£12.50	
	Sustainability Appraisal	£12.50	N	£12.50	
	Report on Consultation	£12.50	N	£12.50	
	Middlemore 7,8 and 9	£12.50	N	£12.50	
<b>Other Supplementary Planning Guidance</b>					
Affordable Housing Supplementary Planning Document					
Daventry Conservation Area shop Front Design Brief	£2.15	N	£2.15		
Designing House Extensions	£2.15	N	£2.15		
Church Brampton Design Guide	£2.15	N	£2.15		
Design and Location of Agricultural Buildings	£2.15	N	£2.15		
Braunston Canal Strategy	£2.15	N	£2.15		
The Retention of Playing Pitches	£2.15	N	£2.15		
<b>Self Build and Custom Build Housing</b>					
Part 1 - Initial Application	£16.00	N	£16.00		
Part 2 - Annual Fee	£7.00	N	£7.00		
Car Parking	<b>Parking Permits</b>				
	<b>Parking Permits set individually</b>				
	First Residents Exemption Permit from 1/4 to 31/3	£17.00	N	£17.00	annual charge
	Second Residents Exemption Permit from 1/4 to 31/3	£288.00	N	£288.00	annual charge, can be paid monthly
	Business Loading Permit from 1/4 to 31/3	£288.00	N	£288.00	annual charge, can be paid monthly
	Reserved Parking Permit from 1/4 to 31/3	£720.00	N	£720.00	annual charge, can be paid monthly
	Temporary Permits	£17.00	N	£17.00	per vehicle for upto 4 weeks
	Band N Season Ticket (Country Park) for 4 weeks	£15.00	N	£15.00	
	Band N Season Ticket (Country Park) for 13 weeks	£30.00	N	£30.00	
	Band N Season Ticket (Country Park) for 52 weeks	£60.00	N	£60.00	valid 1/4 to 31/3
	All areas permit and special exemption permits	£0.00	N	£0.00	
	Administration charge for change of details on permits	£17.00	N	£17.00	
	Parking Fines	£61.50	N	£61.50	halved if paid with 14 days
	Skip Permit	£24.00	N	£24.00	
Recovery Charge	£165.00	N	£165.00		
	£0.00		£0.00		
Rainsbrook Crematorium	<b>Crematorium Fees</b>	<a href="http://www.rainsbrookcrematorium.co.uk/site/scripts/documents_info.php?categoryID=2&amp;documentID=17">http://www.rainsbrookcrematorium.co.uk/site/scripts/documents_info.php?categoryID=2&amp;documentID=17</a>			

**COMMUNITY TEAM  
FEES AND CHARGES 2017/18**

Description		2017/18 Fees			Comments	
		Net	Vatable	Gross		
Customer Services	The One Stop Shop	<b>Photocopying/Stationery</b>				
		Photocopying A4 single sided	£0.06	Y	£0.07	
		Photocopying A4 double sided	£0.12	Y	£0.14	
		Photocopying A3 single sided	£0.08	Y	£0.10	
		Photocopying A3 double sided	£0.14	Y	£0.17	
		Photocopying A4 single sided - colour	£0.10	Y	£0.12	
		Photocopying A4 double sided - colour	£0.15	Y	£0.18	
		Photocopying A3 single sided - colour	£0.12	Y	£0.14	
		Photocopying A3 double sided - colour	£0.18	Y	£0.22	
		Laminating A4	£0.75	Y	£0.90	
		Laminating A3	£1.46	Y	£1.75	
		Faxing - local - a sheet	£0.42	Y	£0.50	
		Faxing - long distance - a sheet	£0.42	Y	£0.50	
		Flochart Pad (New)	£6.25	Y	£7.50	
Daventry Country Park	<b>Parking Charges at the Country Park</b>					
	Fees for up to 12 hours	£2.00	N	£2.00	Set as per the Car Parking Order.	
Children's Summer Activities (aged 5 to 12)	Water zorbing and inflatables in the pool	£2.00	N	£2.00	Further information is available in the Summer edition of Daventry Calling. Subject to availability	
	Mad Science Workshop	£2.00	N	£2.00	Further information is available in the Summer edition of Daventry Calling. Subject to availability	
Wicked Wednesday	Roller Disco	£2.00	N	£2.00	Further information is available in the Summer edition of Daventry Calling. Subject to availability	
	Mini-Adventures Wildlife trails and crafts	£1.50	N	£1.50	Further information is available in the Summer edition of Daventry Calling. Subject to availability	
Planning Portal	Planning Application Fees <a href="http://www.planningportal.gov.uk">http://www.planningportal.gov.uk</a>					
Planning Development Control	Planning	Weekly List of Planning Applications	£315.58	Y	£378.70	Annually, inc vat
		Planning Committee Agenda	£265.63	Y	£318.75	Annually
		Planning Committee Agenda	£16.29	Y	£19.55	Per Copy
		Copy Planning Decision Note	£24.50	Y	£29.40	
		Copy of Tree Preservation Order	£24.50	Y	£29.40	
		Informal Searches	£115.58	Y	£138.70	See Planning History
		Canal Conservation Area Booklet	£13.57	N	£13.60	
		Baddy Conservation Area Leaflet	£0.55	N	£0.55	
		Braunston Conservation Area Leaflet	£0.55	N	£0.55	
		Pitsford Conservation Area Leaflet	£0.55	N	£0.55	
		Staverton Conservation Area Leaflet	£0.55	N	£0.55	
		Replies to Solicitors' Letters	£34.17	N	£34.15	One question only
		Replies to Solicitors' Letters	£27.80	N	£27.80	per question if more than one
		Photocopy A4 (Planning - 1st copy)	£2.75	Y	£3.30	First Copy
		Photocopy A4 (Planning - subsequent copies)	£0.10	Y	£0.12	Subsequent copies per sheet
		Plans A3	£4.42	Y	£5.30	
		Plans A2	£4.92	Y	£5.90	
		Plans A1	£5.50	Y	£6.60	
		Plans A0	£6.00	Y	£7.20	
		Ordinance Survey extracts (up to 6 copies)	£21.25	Y	£25.50	
Housing Options	<b>Choice Based Lettings</b>					
		£75.00	N	£75.00		
Central Licensing Unit	<b>Other Environmental Health and Licensing Fees</b>					
					<a href="http://www.east-northamptonshire.gov.uk/licensing">http://www.east-northamptonshire.gov.uk/licensing</a>	
Street Trading	Street Trading Consent					
		£900	N	£900	1 year duration	
Environmental Health	Taxi	Disclosure and Barring Service Check	£53.20	N	£53.20	
		Taxi Driver Knowledge Test	£40	N	£40	Subject to review of charges, to be determined later in the year
		Hackney Carriage/Private Hire Driver (New)	£153	N	£153	3 year duration
		Hackney Carriage/Private Hire Driver (Renewal)	£148	N	£148	3 year duration
		Hackney Carriage/Private Hire Vehicle (New)	£150	N	£150	1 year duration
		Hackney Carriage/Private Hire Vehicle (Renewal)	£150	N	£150	1 year duration
		Private Hire Operator (New)	£201	N	£201	plus £21 per vehicle - 5 year duration
		Private Hire Operator (Renewal)	£201	N	£201	plus £21 per vehicle - 5 year duration
		Transfer of interest in vehicle licence	TBC	TBC	TBC	
		Replacement vehicle plate	TBC	TBC	TBC	
	Housing	<b>Multiple Occupancy Licence</b>				
		HMO Licence Application	£575.00	N	£575.00	
		Renewal of HMO Licence	£431.50	N	£431.50	
		Variation to licence	£80.50	N	£80.50	
		Housing Inspection - Immigration Clearance	£106.67	Y	£128.00	
	Formal Enforcement Action under the Housing Act 2004	£28.00	N	£28.00	Chargeable hourly rate	
	Kennelling/Stray Dogs	<b>Kennelling fee</b>				
		Stray dog fee - administrative element	£23.46	Y	£28.15	
		Dog Euthanasia & Disposal	£45.25	Y	£54.30	
	Health Improvement/Misc	Dog Chipping	£15.46	Y	£18.55	
High Hedges Complaint		£348.04	Y	£417.65		
Factual Reports		£212.33	Y	£254.80		
Disclosure Documents		£147.96	Y	£177.55		
Health Certificate		£80.96	Y	£97.15		
Health Certificate (visit requested)		£151.04	Y	£181.25		
Contaminated Land Enquiry - Residential		£65.42	Y	£78.50		
Contaminated Land Enquiry - Commercial		£87.08	Y	£104.50		
Photocopying contaminated land per page		£2.75	Y	£3.30		
Food and Safety Courses		CIEH Level 2 Award in Healthier Food and Special Diets	£54.17	Y	£65.00	
	CIEH Level 2 Award in Food Safety in Catering	£54.17	Y	£65.00		
	CIEH Level 3 Award in HACCP in Catering	£84.00	Y	£100.80		
	CIEH Level 2 Award in Food Safety (Refresher - Half day)	£36.46	Y	£43.75		
	CIEH Level 2 Award in Health & Safety in the Workplace	£54.17	Y	£65.00		
Pest Control Fees	CIEH Level 3 Award in Supervising Food Safety in Catering	£162.42	Y	£194.90		
	Rodent Treatment	£55.83	Y	£67.00		
Anti-Social Behaviour (ASB)	Insect Treatment	£55.83	Y	£67.00		
	Retained fee (if site attended but treatment is unnecessary)	£20.83	Y	£25.00		
	Anti-Social Behaviour - Failure to comply with a Community Protection Notice	£100.00	N	£100.00	No discount available	
	Anti-Social Behaviour - Failure to comply with a Community Protection Notice	£100.00	N	£100.00	No discount available	
	Legislation: Anti-Social Behaviour, Crime and Policing Act 2014					
	Failure to pick up after your dog	£100.00	N	£100.00	No discount available	
	Legislation: Anti-Social Behaviour, Crime and Policing Act 2014 - Public Spaces Protection Order					
	Failure to put a dog on a lead when directed by an authorised officer	£100.00	N	£100.00	No discount available	
	Legislation: Anti-Social Behaviour, Crime and Policing Act 2014 - Public Spaces Protection Order					
	Failure to exclude a dog from designated children's play areas	£100.00	N	£100.00	No discount available	
Legislation: Anti-Social Behaviour, Crime and Policing Act 2014 - Public Spaces Protection Order						
Failure to keep dog/s on a lead in the designated dogs on lead area around the Visitor Centre/Cafe in Daventry Country Park	£100.00	N	£100.00	No discount available		
Legislation: Anti-Social Behaviour, Crime and Policing Act 2014 - Public Spaces Protection Order						
Failure to provide at the request of an authorised officer the means to pick up after a dog	£100.00	N	£100.00	No discount available		
Legislation: Anti-Social Behaviour, Crime and Policing Act 2014 - Public Spaces Protection Order						
Waste Management	Flytipping	£400.00	N	£400.00	Charge with early payment discount £300	
	Legislation: Environmental Protection Act 1990					
	Failure to produce authority to transfer waste	£300.00	N	£300.00	Charge with early payment discount £180	
	Legislation: Clean Neighbourhoods and Environment Act 2005					
Fixed Penalty Notices	Failure to produce waste transfer documents	£300.00	N	£300.00	Charge with early payment discount £180	
	Legislation: Clean Neighbourhoods and Environment Act 2005					
	Littering	£75.00	N	£75.00	Charge with early payment discount £50	
	Legislation: Environmental Protection Act 1990					
Litter	Fly Posting	£75.00	N	£75.00	Charge with early payment discount £50	
	Legislation: Environmental Protection Act 1990					
	Graffiti	£75.00	N	£75.00	Charge with early payment discount £50	
	Legislation: Clean Neighbourhoods and Environment Act 2005					
	Unauthorised distribution of free printed matter	£75.00	N	£75.00	Charge with early payment discount £50	
Legislation: Environmental Protection Act 1990						
	Abandoning a vehicle	£200.00	N	£200.00	Charge with early payment discount £120	
Legislation: Refuse Disposal Act 1978 as amended by the Clean Neighbourhoods and Environment Act 2005						

**COMMUNITY TEAM  
FEES AND CHARGES 2017/18**

Description	2017/18 Fees			Comments
	Net	Vatable	Gross	
Smoking in a smoke free vehicle	£50.00	N	£50.00	Charge with early payment discount £30 Legislation: Health Act 2006
Failure of a person with management control for a private smokefree vehicle to stop a person from smoking (driver)	£50.00	N	£50.00	Charge with early payment discount £30 Legislation: Health Act 2006
Smoking in a smoke free vehicle	£50.00	N	£50.00	Charge with early payment discount £30 Legislation: Health Act 2006
Failure to display a non-smoking sign in a smoke free vehicle	£200.00	N	£200.00	Charge with early payment discount £150 Legislation: Health Act 2006
<b>Number of Authorisations</b>				<b>Subsistence fee LOW/MED/HIGH</b>
1	£1,579.00	N	£1,579.00	£618 /£989 /£1484
2	£1,579.00	N	£1,579.00	£618 /£989 /£1484
3	£943.00	N	£943.00	£368 /£590 /£884
4	£943.00	N	£943.00	£368 /£590 /£884
5	£943.00	N	£943.00	£368 /£590 /£884
6	£943.00	N	£943.00	£368 /£590 /£884
7	£943.00	N	£943.00	£368 /£590 /£884
8 and over	£477.00	N	£477.00	£189 /£302 /£453
<b>Application fee</b>				
Standard Process	£1,579.00	N	£1,579.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Additional fee for operating without a permit	£1,137.00	N	£1,137.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Reduced fee activities (other than vehicle refinishers)	£148.00	N	£148.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
PVR I & II	£246.00	N	£246.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Vehicle refinishers	£346.00	N	£346.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Reduced fee activities -Additional fee for operating without a permit	£68.00	N	£68.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Mobile screening and crushing plant	£1,579.00	N	£1,579.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
- for third to seventh application	£943.00	N	£943.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
- for eight and subsequent applications	£477.00	N	£477.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts				
<b>Annual Subsistence Charge</b>				
Standard Process LOW	£739 (+£99)	N	£739 (+£99)	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Standard Process MEDIUM	£1111 (+£149)	N	£1111 (+£149)	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Standard Process HIGH	£1672 (+£198)	N	£1672 (+£198)	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Reduced fee activities (other than vehicle refinishers ) LOW/MED/HIGH	£76 /£151 /£227	N	£76 /£151 /£227	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
PVR I & II Combined medium component	£108 /£216 /£326	N	£108 /£216 /£326	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Vehicle refinishers LOW/MED/HIGH	£218 /£349 /£524	N	£218 /£349 /£524	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Mobile screening and crushing plant for first and second authorisations LOW/MED/HIGH	£618 /£989 /£1484	N	£618 /£989 /£1484	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
- for third to seventh authorisations LOW/MED/HIGH	£368 /£590 /£884	N	£368 /£590 /£884	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
- for eight and subsequent authorisations LOW/MED/HIGH	£189 /£302 /£453	N	£189 /£302 /£453	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Late Payment Fee	£50.00	N	£50.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation. Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts.				
<b>Transfer &amp; Surrender</b>				
Standard process transfer	£162.00	N	£162.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Standard process partial transfer	£476.00	N	£476.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
New Operator at low risk reduced fee activity	£75.00	N	£75.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Surrender: all Part B activities	£0.00	N	£0.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Reduced fee activities: transfer	£0.00	N	£0.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Reduced fee activities: partial transfer	£45.00	N	£45.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
<b>Temporary Transfer for Mobiles</b>				
First transfer	£51.00	N	£51.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Repeat following enforcement or warning	£51.00	N	£51.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
<b>Substantial changes to S10 &amp; S11</b>				
Standard process	£1,005.00	N	£1,005.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Standard process where the substantial change results in a new PPC activity	£1,579.00	N	£1,579.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Reduced fee activities	£98.00	N	£98.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Key: Subsistence charges can be paid in four equal quarterly instalments paid on 1 April, 1 July, 1 October and 1 January. Where paid quarterly the total amount payable to the local authority will be increased by £36. Reduced fee activities are:- Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW.				
<b>NB - every subsistence charge in the table below includes the additional £99 charge to cover your extra costs in dealing with reporting under the E-PRTR Regulation. You must NOT add £99 to any of the figures below.</b>				
<b>Type of Charge</b>				
Application	£3,218.00	N	£3,218.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Additional fee for operating without a permit	£1,137.00	N	£1,137.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Annual Subsistence LOW	£1,384.00	N	£1,384.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Annual Subsistence MEDIUM	£1,541.00	N	£1,541.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Annual Subsistence HIGH	£2,233.00	N	£2,233.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Late Payment Fee	£50.00	N	£50.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Substantial variation	£1,309.00	N	£1,309.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Transfer	£225.00	N	£225.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Partial Transfer	£668.00	N	£668.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Surrender	£668.00	N	£668.00	NOT SET BY DDC - NEW FEE TO BE PROVIDED LATER IN THE YEAR
Newspaper advertisements may be required under EPR at the discretion of				
<b>Environment Agency fee for discharge to controlled waters (where relevant)</b>				
Charge Band A	£2,270.00	N	£2,270.00	Where permit conditions contain numerical water discharge limits other than for the pollutants or parameters listed in bands B and C
Charge Band B	£760.00	N	£760.00	Where permit conditions contain numerical water discharge limits for BOD, COD1 or ammonia
Charge Band C	£222.00	N	£222.00	Where permit conditions contain numerical limits for water flow, volume, suspended solids, pH, temperature, or oil or grease.
Charge Band D	£66.00	N	£66.00	Where conditions are included in a permit which do not fall within any of the descriptions in bands A-C (e.g. descriptive conditions)

**NOTES:**  
Means Tested Benefit recipients are eligible for a 50% discount on the charge for the High Hedges procedure.

- Eligible persons must be in receipt of one of the following benefits:
- Council Tax Benefit
  - Housing Benefit
  - Working Tax Credit
  - Job Seekers Allowance (Income based)
  - Income Support/Pension Credit
  - Disabled Persons Tax Credit
  - Child Tax Credit
  - ⬆ Benchmarkd

**RESOURCES TEAM**

**FEES AND CHARGES 2017/18**

	Description	2017/18			Comments
		Net	Vatable	Gross	
<b>Accountancy</b>	Sale of Audited Final Accounts	£44.00	N	£44.00	Hard Copy
<b>Elections</b>	Sale of Full Edited Electoral Register - electronic version	£20.00	Y	£24.00	Plus £1.50 per thousand entries or part.
	Sale of Full Edited Electoral Register - paper version	£10.00	Y	£12.00	Plus £5.00 per thousand entries or part.
	Sale of List of Overseas Electors - electronic version	£20.00	Y	£24.00	Plus £1.50 per thousand entries or part.
	Sale of List of Overseas Electors - paper version	£10.00	Y	£12.00	Plus £5.00 per thousand entries or part.
	Sale of Marked Register from previous elections - Electronic	£10.00	Y	£12.00	Plus £1.00 per thousand entries or part.
	Sale of Marked Register from previous elections - Printed	£10.00	Y	£12.00	Plus £1.00 per thousand entries or part.
<b>Business Transformation</b>	<b><u>Local Land Charge Fees</u></b>				
	Residential	£120.00	Y	£144.00	
	Part II enquiries (each)	£20.00	Y	£24.00	
	Solicitors extra questions	£20.00	Y	£24.00	
	Industrial/Commercial	£177.00	Y	£212.40	
	Part II additional enquiries	£20.00	Y	£24.00	
	Search only (LLC1)	£22.00	N	£22.00	
	Additional parcels of land	£15.50	Y	£18.60	
	Personal search	Free	N	Free	
	<b><u>Street Naming &amp; Numbering</u></b>				
	New development requiring numbering of properties	£250.00	N	£250.00	Per street
		£15.00	N	£15.00	Per property
	New development or conversion requiring number	£25.00	N	£25.00	Per property
	New development or conversion requiring name	£25.00	N	£25.00	Per property
	Change of existing street name, and if necessary allocating changed or new numbers	£250.00	N	£250.00	Per street
		£15.00	N	£15.00	Per property
	Change of property number	£25.00	N	£25.00	Per property
	Change of property name or addition/removal of name to numbered property	£25.00	N	£25.00	Per property
<b>Revenues</b>	Council Tax Summons Court Costs	£77.00	N	£77.00	Subject to approval by HMCS
	NDR Summons Court Costs	£125.00	N	£125.00	
<b>Governance</b>	Public Path Orders - Fees				minimum of £2,500 per application, with additional sums applicable depending on the requirements of each individual application.