

Daventry District

Health & Wellbeing Partnership Board Terms of Reference

June 2012



1 Introduction

The Daventry District Health and Wellbeing Partnership Board is the local element to the countywide Health and Wellbeing Board. It is the mechanism for delivering and driving forward the health and wellbeing theme of the Daventry District Sustainable Community Strategy and the Northamptonshire Health & Wellbeing Strategy. It will also feed in the local perspective to inform and influence the delivery of integrated, efficient and cost effective services for the local population of Daventry District.

2 Purpose

The Daventry District Health and Wellbeing Partnership Board is established to enable local partners from the public, private and voluntary sectors to work together to improve the health and wellbeing of the people in the local area.

Through the development and implementation of an agreed, local, multi-partner action plan, the local health and wellbeing board will respond to existing and future community health and wellbeing issues.

3. Priorities

The Board will support the development and delivery of the Daventry District Sustainable Community Strategy and the countywide Health and Wellbeing Strategy.

The high level priorities identified in the Sustainable Community Strategy are:

- Improve health and access to healthy lifestyles
- Build safer, stronger and more cohesive communities
- Reduce inequalities between our most deprived and better off communities.

The eight key strategic outcomes from the Northamptonshire Health & Wellbeing Strategy are:

- Every child is safe and has the best start in life
- People choose healthier lifestyles and exert greater control over their health and wellbeing
- Vulnerable adults and elderly people are safe and successfully access services and supports that maximize their independence
- Health inequalities across different communities are reduced through improving the health and wellbeing of communities with the worst health
- Health, social care and public health services collaborate in all areas and are integrated where people have health and social care needs
- The numbers of people experiencing emergency, unscheduled care is reduced
- Social enterprises focused on improving health and wellbeing operate successfully in communities across Northamptonshire
- Lead by the NHS and local authorities, employers throughout the county promote the health and wellbeing of their employees



4. Objectives

The Health and Wellbeing Partnership Board will:

- Provide local leadership on health and wellbeing issues;
- Review evidence on local health needs and determine issues that need addressing;
- Monitor and support the implementation of the local health and wellbeing action plan;
- Influence the commissioning process for the local area;
- Support the development and delivery of the countywide Health and Wellbeing Strategy and contribute to the development of the Joint Strategic Needs Assessment;
- Act as a forum for partners to raise issues, to maximise opportunities for information sharing, joint working and integration of services.

5. Membership

The Board will include a core group of organisations that have a key role and responsibility to improve health and wellbeing in the local area. Membership will be reviewed continuously and individuals can be co-opted for specific issues.

Membership of the Board will include representatives from the following:

Health

- Nene Clinical Commissioning Group (Daventry Locality)
- NHS Public Health

Local Authority

- Daventry District Council
- Northamptonshire County Association of Local Councils
- Northamptonshire County Council

Voluntary and Community

- Daventry and District Over Fifties Forum
- Daventry Volunteer Centre
- Rural Enterprises
- Advice Daventry

Public and Service Users/Carers

- HealthWatch

Other

- Community Safety Partnership
- Housing (Daventry & District Housing, Bromford)
- Northamptonshire ACRE
- Northamptonshire Police
- Everyone Active (Daventry Leisure Centre)
- Reach for Health
- Northampton College



6. Ways of Working

- 6.1 The Board will be monitored through and accountable to the Daventry District LSP Board and will also agree reporting and scrutiny arrangements with the County Health and Wellbeing Board.
- 6.2 Task groups will be set up to take forward priorities and these will meet as required.
- 6.3 Officers at Daventry District Council will provide administrative support to the Board and will be responsible for arranging and minuting meetings and for disseminating information amongst members.
- 6.4 An annual report will be produced.
- 6.5 A review of the structure and operation of the Board will be conducted on a two yearly basis.
- 6.6 The Board will operate as a permanent standing group of the Daventry District LSP. The Chair of the Board, or a nominated representative, will present progress reports at LSP Board meetings.
- 6.7 The Board will provide input into the County Health and Wellbeing Board.
- 6.8 The members will elect the Chair and the Vice-Chair annually. In the absence of the Chair, the Vice Chair will chair the meeting.
- 6.9 There will be a minimum of four meetings a year and these will usually be held prior to the County Health and Wellbeing Board and the Daventry District LSP Board.
- 6.10 Meetings will take place at Daventry District Council offices unless otherwise agreed.
- 6.11 Agenda items and associated documentation will be submitted in writing to the LSP Manager not less than two weeks before the date of the meeting. Inclusion of items will be at the discretion of the Chair.
- 6.12 The agenda and minutes of meetings will be made publicly available via the Council's website.
- 6.13 Decisions will be arrived at by consensus and recorded in the minutes.
- 6.14 Where relevant, members of the partnership to ensure they declare any conflict of interest.

Contacts

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